

ALPHA SIGMA LAMBDA SCHOLARSHIP
FACULTY RECOMMENDATION FORM

Student: Please complete the information requested below and then give this page along with the Faculty Recommendation form to a faculty member who has agreed to write a recommendation in support of your application for an Alpha Sigma Lambda Scholarship. Faculty recommendations are an important part of the selection/review process so consider carefully which individual to ask for a recommendation.

Student Name: _____

Student ID Number: _____

(Optional) I hereby waive whatever rights of access I may have to this confidential recommendation as provided in the Family Educational Rights and Privacy Act.

Student signature: _____ Date: _____

Faculty Recommender:

The student who has given you this form is applying for a scholarship from Alpha Sigma Lambda, the Honor Society for Nontraditional Students in higher education. This scholarship selection process is highly competitive. Your recommendation and comments about this student are critical to the selection committee.

Alpha Sigma Lambda Scholarship Application Faculty Recommendation

Faculty Recommender: _____

Faculty Institution: _____

Faculty Email: _____

Student Name: _____

Please provide your thoughts, observations and appraisal of the student in each of the following areas.

Personal qualities/challenges:

Promise as a student and graduate:

Leadership/service to community (campus, academic or local):

Career potential/promise to their chosen profession:

Personal observations/comments:

TIPS FOR FACULTY RECOMMENDATIONS

- ✓ Be mindful that the recommendation from a faculty member is a vital part of the application and scoring process. Choose a faculty member who knows you well, and can speak to your strengths, achievements, and character.
- ✓ Reach out to a faculty member who you recently took classes with. Remind them who you are- what grade you received, and anything else that may have stuck out (for example, the topic of your final paper or project, or if there were discussions, how frequently or early you posted).
- ✓ Mention a few things about yourself – what your educational and professional goals are, what your other responsibilities are in addition to taking classes.
- ✓ Clarify that the recommendation is meant to portray the type of student you are- which a faculty member can usually speak to from your behavior in their course.
- ✓ Offer to provide additional information if the faculty member feels it would be useful.
- ✓ Give the faculty a few weeks to complete the recommendation form...don't ask the week it is due.
- ✓ Ask a few faculty members for recommendations. So that if one or more don't feel comfortable giving one, you don't have to start the process over. It does not hurt to end up with more than one recommendation although only one will be submitted with the scholarship application.
- ✓ Remind the faculty that the recommendation can be sent via email to the chapter councilor using their faculty email address.